



APPLICATION FORM – SESSIONAL COACH

PERSONAL DETAILS

Title & First Name(s)		Surname	
Any former Names or Surnames			
Date of Birth			
Present Address			
		Postcode	
Any former Address'			
Mobile Telephone Number		Landline Number	
E-mail Address			

NEXT OF KIN DETAILS

Name		Relationship	
Address			
		Postcode	
Mobile Telephone Number		Landline Number	

EQUALITY AND DIVERSITY MONITORING

NOTE: all parts of this section are optional and are used solely by funders to monitor diversity among staff. If you choose not to fill in this form or sections of it please tick the 'Prefer not to say' box. This will not affect your application.

Gender	Male <input type="checkbox"/>	Female <input type="checkbox"/>	Prefer not to say <input type="checkbox"/>
Disability	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Prefer not to say <input type="checkbox"/>

Ethnicity	↓	Ethnicity	↓
Indian		Black Caribbean and White	
Pakistani		Black African and White	
Bangladeshi		Asian and White	
Chinese		Other Dual Heritage background	
Other Asian background		White Bristish	
Caribbean		White Irish	
African		Other White background	
Other Black background		Roma	
Other Ethnic Group		Irish Traveller	
Prefer not to say		New Age Traveller	



SELF DECLARATION

Have you ever been charged with, cautioned or convicted of any criminal offence, including spent convictions?

YES

NO

If **YES**, please supply details...

NOTE: you are advised under the provisions of the Rehabilitation of Offenders Act 1974 (exceptions) Order 1975 as amended by the Rehabilitation Offenders Act 1974 (exceptions amendment) Order 1986 you should declare all convictions including 'spent' convictions.

Are you a person who has been investigated by any Social Services department as being an actual or potential risk to children or young people?

YES

NO

If **YES**, please supply details...

Are you a person who has ever been, or is currently, barred from working with children and/or other vulnerable groups?

YES

NO

If **YES**, please supply details...

EMPLOYMENT DETAILS

Do you have a current Passport / Visa / Work Permit to work in the United Kingdom?

YES

NO

What form of Transport do you use?

CAR

BIKE

WALK

BUS

TRAIN

From what date would you be available to start working?

NOTE: the role you are applying for will require some travelling between venues, and hours can range from 1 per week to 20 per week.



CANDIDATE AVAILABILITY

Please indicate your preferred working location(s) and preferred types of session by clearly placing a ✓ or Y in the applicable boxes below.

Areas	↓	Sessions/Projects Types	↓
Epsom & Ewell		Schools (Infants & Primary)	
Hammersmith & Fulham		Schools (Secondary)	
Kingston		Holiday Courses	
Lambeth		Sports Clubs	
Merton		Social Inclusion	
Reigate and Banstead		Disability	
Runnymede		Health	
Sutton		Education	
Wandsworth		Athlete Development	

NOTE: you can select more than one area and/or session type.

Please indicate your average weekly availability on the matrix below by placing a ✓ or Y in the applicable boxes below

Time/Day	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
8:00-9:00							
9:00-10:00							
10:00-11:00							
11:00-12:00							
12:00-13:00							
13:00-14:00							
14:00-15:00							
15:00-16:00							
16:00-17:00							
17:00-18:00							
18:00-19:00							
19:00-20:00							
20:00-21:00							
21:00-22:00							

NOTE: If for any reason your preferences or availability change during the recruitment process it is the duty of the applicant to inform Fulham Football Club Foundation staff of this change. If this is not communicated it can affect your success within the process.



PREVIOUS EMPLOYMENT / WORK EXPERIENCE

Job Title			
Organisation Name			
Date started		Date finished	
Roles and Responsibilities			
Line Managers Job Title			
Reasons for leaving			

Job Title			
Organisation Name			
Date started		Date finished	
Roles and Responsibilities			
Line Managers Job Title			
Reasons for leaving			

Job Title			
Organisation Name			
Date started		Date finished	
Roles and Responsibilities			
Line Managers Job Title			
Reasons for leaving			



CANDIDATE SUITABILITY

Please state why you feel you are a suitable candidate for a sessional coaching role with Fulham Football Club Foundation

SIGNATURE

I consent to Fulham FC Foundation and Fulham Football Club undertaking Police and/or Social Services checks on me.

I confirm that the information provided in this application is correct to the best of my knowledge and belief. I understand that any deliberate mis-statement or non-disclosure may render me liable to dismissal if employed or the offer of employment being withdrawn.

Signed

Print Name

Date

NOTE: *if you are emailing this form back, you will be asked to sign it by hand at interview stages.*

REFERENCES

NOTE: *Two references must be gained as part of the recruitment process for all candidates. These can be character or employment references. Candidates do not have to submit them with their application but will need to provide them on the template given in order to be successful within the process; therefore submitting them at this stage can speed up the recruitment process.*



REFERENCE 1

Job Title Fulham Football Club Foundation Sessional Coach

PERSONAL DETAILS

I confirm that the information supplied in this reference is accurate to the best of my knowledge

Name		Signature	
Contact Number		Date	
Job Title		Organisation	
Applicants Name			
How long have you known the applicant?			
In what capacity?			

PERSONAL QUALITIES

Personal Quality	Excellent	Good	Average	Poor
Reliability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Honesty / Integrity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Communication Skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Motivation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Emotional Stability and Maturity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Enthusiasm	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cooperativeness	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to handle stress	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Time Management	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Appropriateness working with Children	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Service Standards	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

COMMENTS & INFORMATION

Please include any other comments or information which would help in our evaluation of this candidate for a role as a sessional coach working with young people;

*****INTERNAL VERIFICATION (OFFICE USE ONLY)*****

Name		Job Title		Date	
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REFERENCE 2

Job Title Fulham Football Club Foundation Sessional Coach

PERSONAL DETAILS

I confirm that the information supplied in this reference is accurate to the best of my knowledge

Name		Signature	
Contact Number		Date	
Job Title		Organisation	
Applicants Name			
How long have you known the applicant?			
In what capacity?			

PERSONAL QUALITIES

Personal Quality	Excellent	Good	Average	Poor
Reliability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Honesty / Integrity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Communication Skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Motivation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Emotional Stability and Maturity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Enthusiasm	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cooperativeness	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to handle stress	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Time Management	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Appropriateness working with Children	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Service Standards	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

COMMENTS & INFORMATION

Please include any other comments or information which would help in our evaluation of this candidate for a role as a sessional coach working with young people;

*****INTERNAL VERIFICATION (OFFICE USE ONLY)*****

Name		Job Title		Date	
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